

**City of Ferndale
Employment Opportunity
Part-Time Parks Laborer**

Jurisdiction: City of Ferndale
Job Title: Part-Time Parks Laborer
Employment Type: Part-Time
Rate of Pay: \$23.08 per hour
Close Date: October 2, 2023
Benefits: Sick leave accrual in accordance with Washington State sick leave law.
As this is a part time position not to exceed 79 hours per month,
Medical, dental, vision, or retirement benefits are not provided.

REPORTS TO:
Public Works Supervisor

DEPARTMENT:
Public Works

CLASSIFICATION:
Union – Teamsters
Non Exempt

JOB SUMMARY:

The Part-Time Parks Laborer applies knowledge and skills to perform regular and recurring maintenance, installation, and repair work of city parks, using any of the equipment authorized and available.

Works independently with minimal supervision, depending on experience and complexity of task.

Expected to perform routine assignments independently following “best management practices.”

This is a part-time, year-round position. The position is a 16-hour per week position, not to exceed 79 hours per month. The workweek consists of four (4) days on and four (4) days off, on a rotating basis. Shifts are four (4) hours each, with variable start and finish times, depending on parks events/activities.

ESSENTIAL FUNCTIONS:

Use appropriate materials and equipment to complete assigned work according to specifications, verbal instructions, and established procedures. As directed, adapt equipment and materials to meet specific requirements.

Operate all assigned equipment and vehicles to perform any operation within the capacity of the machine as necessary to accomplish required work.

Mow, trim, and edge lawns in parks, sidewalks, islands, and median strips, using appropriate equipment. Plant and maintain turf areas, trees, and shrubs. Pull weeds, prune shrubs, and perform other related duties. Operate light-duty trucks in picking up and delivering materials and supplies and to collect and remove debris from different locations as assigned.

As directed, perform painting, and assist with. Perform work in accordance with sound safety practices.

Respond to public inquiries in a courteous manner within scope of knowledge and authority; refer to the Parks Maintenance Lead, Supervisor, Foreman, or Public Works Director as appropriate. As required, coordinate work activities with other departments, for example, to share information and equipment.

Perform janitorial work within park facilities.

Assists with recreational program, providing setup, takedown, and cleaning functions associated with parks events.

ADDITIONAL WORK PERFORMED:

Other duties as assigned.

QUALIFICATIONS:

Must have a basic knowledge of landscaping, working familiarity with assigned maintenance equipment, construction and repair methods, materials, tools, and procedures, including a basic general knowledge of electricity, plumbing, carpentry, and concrete work.

Must have a strong customer service ethic and willingness to interact with public.

Desirable to have previous experience in a similar position of sufficient length of time to prove competency in the skill area. Must possess a valid Washington State driver's license. Must be able to obtain a first aid/CPR card.

Physical Capabilities

Physical strength and ability to perform moderate to heavy manual labor, including frequent bending, walking, and heavy lifting, for extended periods under dirty and uncomfortable conditions and in all types of weather as necessary. Ability to monitor radio messages while doing other work throughout the day. Communications skills to work effectively as a team member and answer public inquiries. Ability to understand and follow oral and written instructions. Flexibility to be available for emergency call-outs during off time. Ability to occasionally and as necessary use sound judgment to solve problems and make decisions independently.

Use of Tools and Equipment

Must use a variety of hand and power-operated tools and equipment, such as shovels, picks, hand and riding mowers, power hacksaw, chainsaw, drills, gas-powered leaf sweeper, weed eater, compressor, spraying equipment, light trucks, and small dump trucks.

OTHER:

The statements contained in this job description reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility. It should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned, including work in other functional areas to cover absences or provide relief, to equalize peak work periods, or otherwise to balance the workload.

WORK ENVIRONMENT:

Work is primarily performed outdoors in all kinds of weather conditions, and may involve potential exposure to hazards such as herbicides, pesticides, fertilizers, and other chemicals. Work performed in this job may place the employee at risk of occupational exposure to blood borne pathogens.

NECESSARY JOB REQUIREMENTS:

Six months of building, craft, trade, or other public works related construction and equipment operator experience.

Customer service experience and ability to interact with the public in a positive fashion.

Good teamwork and communications skills.

Expected to have a basic working knowledge in the areas of landscaping, machinery operation, janitorial, and building maintenance.

Completion of high school (diploma or G.E.D.), or its equivalent.

Valid Washington State driver's license with a safe driving record.

Specific job duties may require first aid, CPR, or other cards and certifications.

Physical ability to perform essential functions of the job.

TO APPLY:

Submit letter of interest, [completed job application](#), and resume by mail or email to Susan Duncan, City of Ferndale, PO Box 936, Ferndale, WA 98248
susanduncan@cityofferndale.org

Closing date: October 2, 2023. Only complete applications will be considered.

The City of Ferndale is an Equal Opportunity Employer.